

**CITY OF NEW RICHMOND  
COMMUNITY DEVELOPMENT AUTHORITY  
MONDAY, APRIL 3, 2017**

Pursuant to due call and notice thereof, a meeting of the Board of Commissioners of the Community Development Authority was called to order by member Scottie Ard at 8:00 a.m. on April 3, 2017. Larry Moore was welcomed to the committee.

**Members Present:** Scottie Ard, Larry Moore, Jim Jackson, John Soderberg, and Jessie Klopp

**Members Absent:** MaryKay Rice and Jason Zahradka

**Others Present:** Janet Zimmer, Cedar Corporation, Anne Schmiede, Beth Thompson, Mike Darrow, and Marie Bannink

Jim Jackson moved to approve the agenda, seconded by Jessie Klopp, and carried.

Jim Jackson moved to approve the minutes of the May 5, 2016 meeting, seconded by Jessie Klopp, and carried.

**Election of Officers:**

Current officers are:

Chair – Jason Zahradka

Vice Chair – MaryKay Rice

Jim Jackson moved to nominate Scottie Ard for Chair, seconded by Jessie Klopp, and carried.

Jessie Klopp moved to nominate MaryKay Rice for Vice Chair, seconded by Jim Jackson, and carried.

**Housing Application:**

Janet Zimmer, Housing Coordinator, gave background information on the applicant. This applicant is looking to remove their existing failing roof and replace with new asphalt shingles. The applicant meets the guidelines. Motion was made by John Soderberg to approve applicant 17110 for the amount of \$10,625.00, seconded by Jessie Klopp, and carried. There is currently \$50,000.00 in the CBDG grant fund available to be loaned for home repairs. Janet will be placing ads in the local paper and will send information to be placed on the City website and social media.

**Façade & Micro Loan background:**

Anne Schmiede gave background information on what her goals are for the remodeling of the interior and exterior of the building at 127 West 2<sup>nd</sup> Street. She will be opening her own law office. She felt this building would fit well with the exterior look of Warren Wood's office and the current remodel of the "Old News" buildings.

Jim Jackson moved to go into Closed Session per State Statute 19.85 (1)(e) Deliberating Façade Loan Application & Micro Loan Application, seconded by Larry Moore, and carried.

**Action on Closed Session:**

John Soderberg moved to approve the Micro Loan application from Anne Schmiede as discussed in closed session, seconded by Jessie Klopp, and carried.

Jessie Klopp moved to approve the Façade Loan application from Anne Schmiede as discussed in closed session, seconded by John Soderberg, and carried.

**Announcements:**

No announcements.

John Soderberg moved to adjourn the meeting, seconded by Jessie Klopp, and carried.

Meeting adjourned at 8:30 a.m.

Minutes by Marie Bannink